

GOVT. POLYTECHNIC LISANA (REWARI)
PROFORMA-IV

APPLICATION FORM FOR ADMISSION CANCELLATION

DATE:

1. Student Name : _____
(IN CAPITAL LETTER)
2. Father Name : _____
(IN CAPITAL LETTER)
3. Admission Course : Mechanical Engg. Electrical Engg. Electronics Engg.
Computer Engg. Civil Engg. Medical Lab Tech.
4. Date of Admission: :
5. Roll No. :
6. Date of Birth : - MALE FEMALE
7. Mobile No. :
8. Alternate Mobile No.:
9. Permanent Address: _____

10. Reason for Admission Cancellation: _____

DECLARATION:

I hereby request that the cancellation of my admission from the above mentioned course/branch. I confirm that I have cleared all dues and returned any library books, ID cards or other materials belonging to the institution & please refund my fees after deducting the due processing fees/charges. I shall be highly obliged for your kind consideration.

Thanking You,

Yours obediently,

Signature of Parent/Guardian

Signature of Student

FOR OFFICE USE ONLY

Recommended by: Fees paid by the Student: _____ Processing Fees Deduction: _____ Fees refund to the student: _____ Sign. of Officer In-charge Admission: _____	Authority of Admission Cancellation & Refund of Fees Remarks: _____ (Approved/Not approved) Signature of Principal Govt. Polytechnic Lisana
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ACCOUNTS BRANCH

Fee Refund Amount: ₹ Cheque No. _____ Date : _____

Sign.(Cashier)

Sign.(Cash In-charge)

Sign.(O/I Cash)

SIGN. OF PRINCIPAL
Govt. Polytechnic Lisana